



MEETING NOTICE

There will be a **West Michigan Regional Rural Transportation Task Force (Region 14)** meeting held on:

DATE: Wednesday, April 14, 2020

TIME: 2:30 p.m.

PLACE: Microsoft Teams meeting/ telephone

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 929-352-1865,,208353641#](#) United States, New York City

Phone Conference ID: 208 353 641#

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If you are unable to attend, please call Joel Fitzpatrick 231.722.7878 x160

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West Michigan Regional Rural Transportation Task Force (Region 14)

AGENDA

April 14, 2021

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENT
- IV. REVIEW OF MINUTES - (November 23, 2020 meeting and March 31, 2021 Special Meeting) **ATTACHMENT I (ACTION ITEM)**
- V. COVID HIP FUNDING /PROJECT AMENDMENTS – **ATTACHMENT II (ACTION ITEM)**
- VI. UPDATE FROM MDOT
- VII. RURAL TRANSPORTATION ROUNDTABLE
- VIII. NEW BUSINESS
- IX. UNFINISHED BUSINESS
- X. PUBLIC COMMENT
- XI. ADJOURNMENT

WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

ATTACHMENT I

To: Rural Transportation Task Force Members
From: Joel Fitzpatrick, Transportation Planning Director, WMSRDC
RE: Review and approval of Task Force minutes

Commission staff is requesting review and approval of the attached minutes from the November 23, 2020 meeting and the minutes from the March 31, 2021 Special Meeting.

REGIONAL RURAL TRANSPORTATION TASK FORCE 14 MEETING

MEETING MINUTES

November 23, 2020

Meeting held via Microsoft Teams

I. CALL TO ORDER

Chairperson Timmer called the meeting to order at 10:01 a.m.

II. ATTENDANCE

A. Members Present

Mark Timmer, Oceana County Road Commission (Chairperson)
Derek Wawczyk, Newaygo County Road Commission (Vice Chairperson)
Paul Bouman, Muskegon County Road Commission
Joseph Fox, Newaygo County Commission on Aging
Mary Samuels, Mason County Road Commission
Jim Koens, MATS
Kathleen Premer, Oceana County Council on Aging
Leroy Williams, Lake County Road Commission
Theresa Lamb, Village of Baldwin
Paul Keson, Ludington Area Mass Transit
Yvonne Ridge, City of White Cloud
Vedra Gant, Yates Township Dial a Ride
Geoff Nelson, Village of Ravenna
Tyler Kent, MDOT Grand Region

B. Members Not Present

Courtney Magaluk, City of Scottville

C. Others Present

Eric Nelson, Mason County Road Commission
Heather Bowden, MDOT –OPT
Janet Arcuicci, MDOT OPT
Josh Grab, MDOT – Lansing

D. Staff Present

Joel Fitzpatrick, WMSRDC

III. PUBLIC COMMENT – No member of the public spoke.

IV. REVIEW OF MINUTES

A motion was made to approve the meeting minutes from the July 30, 2020 meeting.
Motion approved. **m/s Premer/Gant**

V. AMENDMENTS TO PROJECTS

Mr. Fitzpatrick reviewed the following proposed project amendments:

LAKE COUNTY

- Move FY 2022 projects forward to take advantage of available FY2021 funding. Projects are both for Yates Dial A Ride: Tools and Bus Garage sweeper.

MASON COUNTY

- Approve sale of MCRC FY 2021 Fed Aid to Jackson County. Project is Hansen Road Stiles to Amber.

NEWAYGO COUNTY

- Approve sale of Fed Aid to Kent County. Will use funding to reconstruct Croton Drive.

MUSKEGON COUNTY

- Increase project cost of Whitehall Rd project. Project limits: Whitehall Road from Bard Road to Michillinda Road, 2.3 miles, Scope: Resurfacing. Federal \$599,316, Local: \$149,829, Total \$749,145

OCEANA COUNTY

- Reduce 192nd Street project cost to \$357,225 Federal.

Discussion ensued. A motion was made to approve the project changes. Motion approved.
m/s Samuels/Williams

VI. UPDATE FROM MDOT

- Mr. Josh Grab, MDOT RTF Coordinator gave an update on various RTF items.

VII. NEW BUSINESS – No new business was discussed.

VIII. UNFINISHED BUSINESS – No unfinished business was discussed.

IX. PUBLIC COMMENT – An opportunity was provided to allow members of the public to comment. No members of the public spoke.

X. ADJOURNMENT - Meeting was adjourned by Chairperson Timmer at 10:36 a.m.

REGIONAL RURAL TRANSPORTATION TASK FORCE 14 MEETING

MEETING MINUTES

March 31, 2021

Meeting held via Microsoft Teams

III. CALL TO ORDER

Chairperson Timmer called the meeting to order at 11:02 a.m.

IV. ATTENDANCE

E. Members Present

Mark Timmer, Oceana County Road Commission (Chairperson)
Derek Wawczyk, Newaygo County Road Commission (Vice Chairperson)
Paul Bouman, Muskegon County Road Commission
Joseph Fox, Newaygo County Commission on Aging
Mary Samuels, Mason County Road Commission
Jim Koens, MATS
Paul Keson, Ludington Area Mass Transit
Yvonne Ridge, City of White Cloud
Chris Brown, Village of Pentwater
Tyler Kent, MDOT Grand Region
Theresa Lamb, Village of Baldwin

F. Members Not Present

Kathleen Premer, Oceana County Council on Aging (excused)
Geoff Nelson, Village of Ravenna
Vedra Gant, Yates Township Dial a Ride
Kathy Shafer, City of Scottville
LeRoy Williams, Lake County Road Commission

G. Others Present

Eric Nelson, Mason County Road Commission (Conference Line)
Heather Bowden, MDOT –OPT (Conference Line)
Julie Burrell, Newaygo County Right Place
Brady Selner, Village of Shelby
Amy Stockwell

H. Staff Present

Joel Fitzpatrick, WMSRDC
Erin Kuhn, Executive Director WMSRDC

XI. PUBLIC COMMENT – No member of the public spoke.

XII. PROPOSED BYLAWS AMENDMENT

Mr. Joel Fitzpatrick gave an overview of the proposed changes to the bylaws. Although the existing legislation expires on April 1st, there is legislation underway that could allow it indefinitely. Also, there are several local units of government that are under states of emergency and this would align the RTF bylaws to allow them to meet virtually. After discussions with the chair, it was suggested that the phrase, “when consistent with the State of Michigan Public Meetings Act” should be added.

A motion was made and seconded to approve the proposed changes to the bylaws. A roll call vote was held.

Mark Timmer, Oceana County Road Commission **Yes**
Derek Wawczyk, Newaygo County Road Commission **Yes**
Paul Bouman, Muskegon County Road Commission **Yes**
Joseph Fox, Newaygo County Commission on Aging **Yes**
Mary Samuels, Mason County Road Commission **Yes**
Paul Keson, Ludington Area Mass Transit **Yes**
Yvonne Ridge, City of White Cloud **Yes**
Chris Brown, Village of Pentwater **Yes**
Tyler Kent, MDOT Grand Region **Yes**
Theresa Lamb, Village of Baldwin **Yes**
Jim Koens, MATS **No**

Motion carried. **m/s Fox/Brown**

XIII. NEW BUSINESS – Mr. Joel Fitzpatrick mentioned that he would be setting up a full task force meeting soon.

XIV. UNFINISHED BUSINESS – No unfinished business was discussed.

XV. PUBLIC COMMENT – An opportunity was provided to allow members of the public to comment. No members of the public spoke.

XVI. ADJOURNMENT - Meeting was adjourned by Chairperson Timmer at 11:12

WEST MICHIGAN SHORELINE
REGIONAL DEVELOPMENT COMMISSION

ATTACHMENT II

To: Rural Transportation Task Force Members
From: Joel Fitzpatrick, Transportation Planning Director - WMSRDC
RE: COVID Funding Project Amendments

Not every county has finalized their projects for the COVID funding which is ok. We do not need to approve them all at this meeting. The most important project timing wise is the Ludington Mass Transit project.

COVID FUNDING PROJECT AMENDMENTS RTF 14

APRIL 2021

LAKE COUNTY

- COVID HIP funding, 56th Street, Lake County Road Commission, \$167, 681.
- COVID HIP funding, Floor repair, Yates Dial A Ride, \$9,500.

MASON COUNTY

- COVID HIP funding, Employee bonus \$18,000, Ludington Mass Transit.
- Remainder to funding to be utilized by Mason County Road Commission, project to be determined.

NEWAYGO COUNTY

- No projects selected at this time.

MUSKEGON COUNTY

- COVID HIP funding, add funding to existing FY2022 Harrisburg Road project.

OCEANA COUNTY

- COVID HIP funding, \$50,000 in sealcoating projects in cooperation with various cities and villages, specific projects to be determined.
- Remaining funding to be utilized by Oceana County Road Commission, project to be determined.